

2022 Online Matric Exam Registration Picture Guide

How to Register for Exams

(NB. This MUST be done using a Laptop or PC – This registration will NOT work using a cellphone)

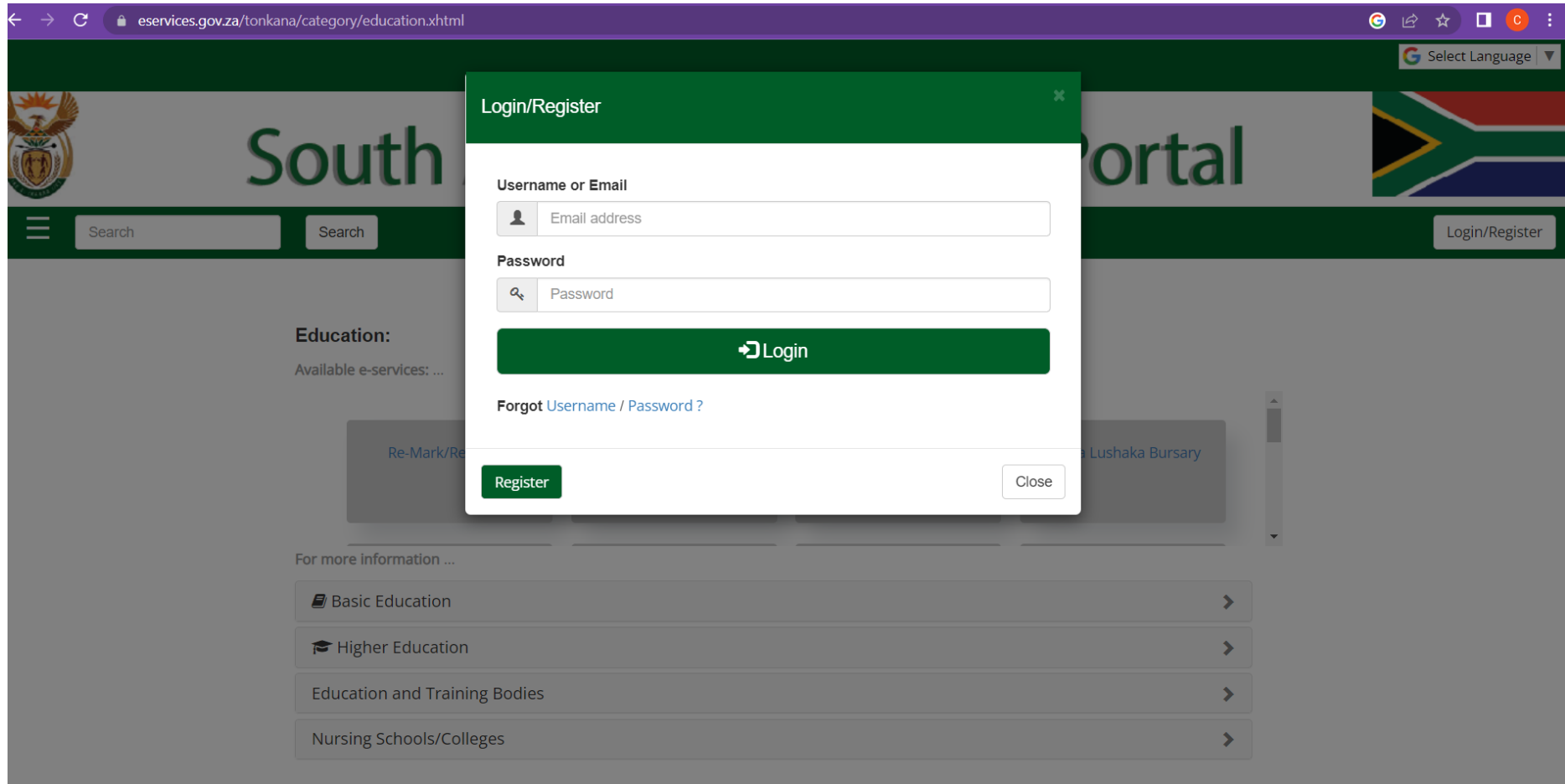
Step 1: Log on to www.eservices.gov.za

Step 2: Create an account (see picture below – click on Login/Register.)

Step 3: Follow the guidelines on the next page to successfully register.



1. If you already have an account then simply login.
2. If you do not have an account the click on Register.



Click the consent boxes below then select "Continue"



South African e-Service Portal



By registering and signing up you can:

View Personal Dashboard

Apply for e-Services

I consent that I have read the [Terms and Conditions](#)

I consent that I have read the [Privacy Policy](#)



Quick links: [Terms & Conditions](#) | [PAIA Manual](#) | [Privacy Policy](#) | [Contact Us](#).

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Developed by



Please tick both boxes and click on continue

Step 1: Complete all your personal details then click "Next".



The header features a dark green background. On the left is the South African coat of arms. In the center, the text "South African e-Service Portal" is displayed in a large, white, sans-serif font. On the right is the South African flag. Below the main title, there is a search bar with a "Search" button and a "Login/Register" button. A "Select Language" dropdown menu is located in the top right corner.

Step 1 Personal Details Step 2 Contact Details Step 3 Address Details Step 4 Password Details Step 5 Verification Details

First Name *

Second Name

Third Name

Surname *

ID Number *


Passport Number *

Progress


Help
Fields with * are required.
Please provide your ID number if you're a South African citizen and passport number if you're not a citizen.

Step 2: Complete all your contact details then click “Next”.

[Select Language](#) ▼



South African e-Service Portal



☰

Step 1
Personal DetailsStep 2
Contact DetailsStep 3
Address DetailsStep 4
Password DetailsStep 5
Verification Details

<p>Cellphone*</p> <input style="width: 100%;" type="text" value="Write your cellphone number or"/>	<p>Confirm Landline</p> <input style="width: 100%;" type="text" value="Confirm your landline"/>	<p>Progress</p> <div style="width: 100%;"><div style="width: 25%; background-color: #006633; height: 10px;"></div></div>
<p>Confirm Cellphone*</p> <input style="width: 100%;" type="text" value="Confirm your cellphone number"/>	<p>Email*</p> <input style="width: 100%;" type="text" value="Write your email only"/>	<p>Help</p> <p>Fields with * are required.</p>
<p>Landline</p> <input style="width: 100%;" type="text" value="Write your landline number only"/>	<p>Confirm Email*</p> <input style="width: 100%;" type="text" value="Confirm your email"/>	

Step 3: Select your suburb then click "Next".

The screenshot shows the South African e-Service Portal registration process. At the top, there is a header with the South African coat of arms on the left, the text "South African e-Service Portal" in the center, and the South African flag on the right. Below the header is a dark green navigation bar containing a search bar with the text "Search" and a "Login/Register" button on the right.

The main content area features a progress indicator with five steps: Step 1 (Personal Details), Step 2 (Contact Details), Step 3 (Address Details), Step 4 (Password Details), and Step 5 (Verification Details). Step 3 is highlighted with a blue circle, and a red arrow points from the instruction above to this step.

Below the progress indicator is a form for "Surburb/Township/Village*", which includes a text input field with the placeholder "Start typing". To the right of the form is a "Progress" section with a blue progress bar, a "T" icon, and a "Help" link. Below the help link is the text "Fields with * are required."

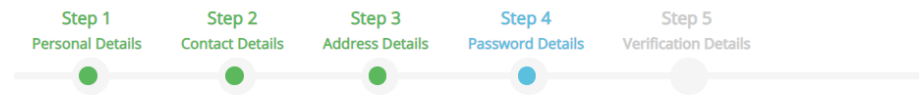
At the bottom of the form, there are three buttons: "Previous", "Next", and "Cancel".

Step 4: Create a STRONG password then click “Next”.

(NB. Your password must contain capital letters, lowercase letters, numbers and symbols. Example: Matric#123)



The header features a dark green background. On the left is the South African coat of arms. In the center, the text "South African e-Service Portal" is displayed in a large, green, sans-serif font. To the right is a small South African flag. In the top right corner, there is a "Select Language" dropdown menu. Below the main title, there is a search bar with a "Search" button and a "Login/Register" button.



The progress bar shows five steps: Step 1 (Personal Details), Step 2 (Contact Details), Step 3 (Address Details), Step 4 (Password Details), and Step 5 (Verification Details). Step 4 is currently active, indicated by a blue dot and text.

Password*

Confirm Password*

Progress

Help
Fields with * are required.

Step 5: Type the verification code you receive then click "Next". (The one below is an example)

The screenshot shows the South African e-Service Portal registration process. At the top, there is a green header with the South African coat of arms on the left, the text "South African e-Service Portal" in the center, and a "Select Language" dropdown on the right. Below the header is a dark green navigation bar containing a search bar, a "Search" button, and a "Login/Register" button. The main content area features a progress indicator with five steps: Step 1 (Personal Details), Step 2 (Contact Details), Step 3 (Address Details), Step 4 (Password Details), and Step 5 (Verification Details). Step 5 is currently active, indicated by a blue dot. Below the progress indicator, there is a "Verification Code*" field with a placeholder "Verification Code". To the right of this field is a "Progress" bar that is partially filled with blue. Below the progress bar is a "Refresh Verification Code" button with a circular arrow icon. A green "Register" button is positioned below the "Verification Code" field. To the right of the "Register" button are links for "Help" and "Fields with * are required." At the bottom of the form, there are three buttons: "Previous", "Next", and "Cancel". A red arrow points from the text above to the "Verification Code*" field.

You are now successfully registered and will be taken back to this menu page where you need to LOGIN using the login details you just created.

Select Language | ▼

South African e-Service Portal

Search Search Login/Register

- Birth & Parenting
- Health
- Education
- Agriculture & Land
- Sport, Arts and Culture
- Business & Economic Activity
- Consumer Protection
- Citizenship & Immigration
- Employment & Labour
- Environment
- Money & Tax
- Legal & Defence

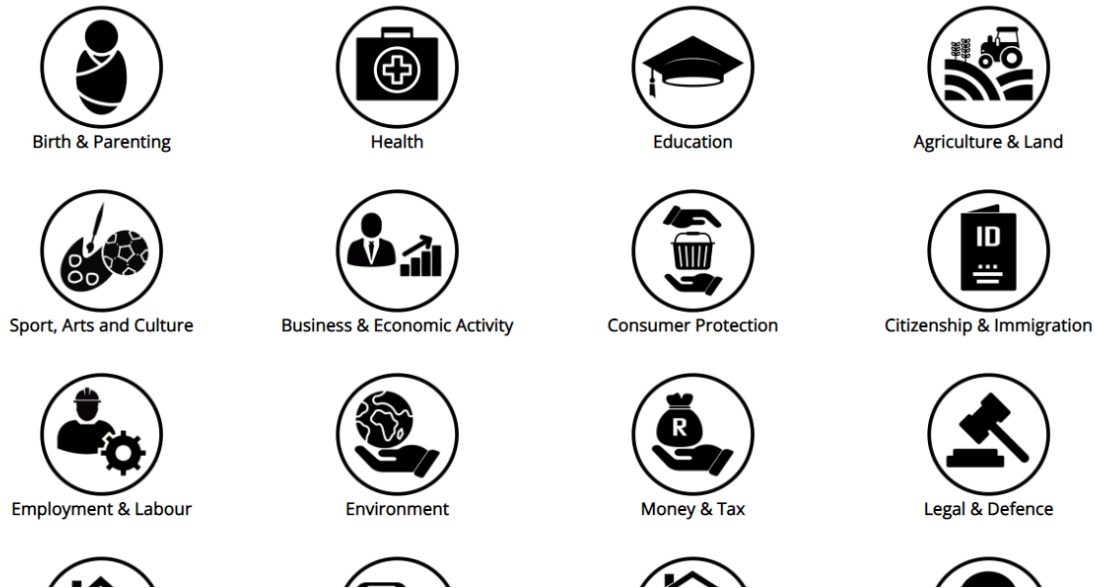
Insert your email address and password then click “Login”.

The image shows a screenshot of a web portal with a dark green header. On the left is the South African coat of arms, and on the right is the South African flag. The text "South" and "portal" is visible in the header. A "Select Language" dropdown menu is in the top right corner. A search bar with two "Search" buttons is located below the header. A "Login/Register" button is in the top right of the main content area. A modal window titled "Login/Register" is centered on the screen. It has a dark green header with a close button (X). The modal contains two input fields: "Username or Email" with a person icon and "Email address" text, and "Password" with a magnifying glass icon and "Password" text. Below these is a large green "Login" button with a right-pointing arrow. Underneath is a blue link "Forgot Username / Password?". At the bottom of the modal are two buttons: a green "Register" button and a white "Close" button. The background of the portal is dimmed, showing sections for "Education:" with "Available e-services: ..." and a list of categories: "Basic Education", "Higher Education", "Education and Training Bodies", and "Nursing Schools/Colleges".

1. Your name should now appear in the right hand corner next to logout.
2. Click on "Education"



The header of the South African e-Service Portal features a dark green background. On the left is the South African coat of arms. In the center, the text "South African e-Service Portal" is displayed in a large, green, sans-serif font. To the right of the text is the South African flag. In the top right corner, there is a "Select Language" dropdown menu. Below the main header is a dark green navigation bar containing a search bar with two "Search" buttons, a user profile icon, and a "Logout" button.



A grid of 16 circular icons representing various government services. Each icon is accompanied by a text label below it. The icons and labels are: Birth & Parenting (a person in a baby carrier), Health (a first aid kit), Education (a graduation cap), Agriculture & Land (a tractor), Sport, Arts and Culture (a palette and brush), Business & Economic Activity (a person at a computer with a bar chart), Consumer Protection (a hand holding a trash bin), Citizenship & Immigration (an ID card), Employment & Labour (a person with a gear), Environment (a hand holding a globe), Money & Tax (a hand holding a money bag), Legal & Defence (a gavel), and four partially visible icons at the bottom.



Now click on "Registration"

Education:

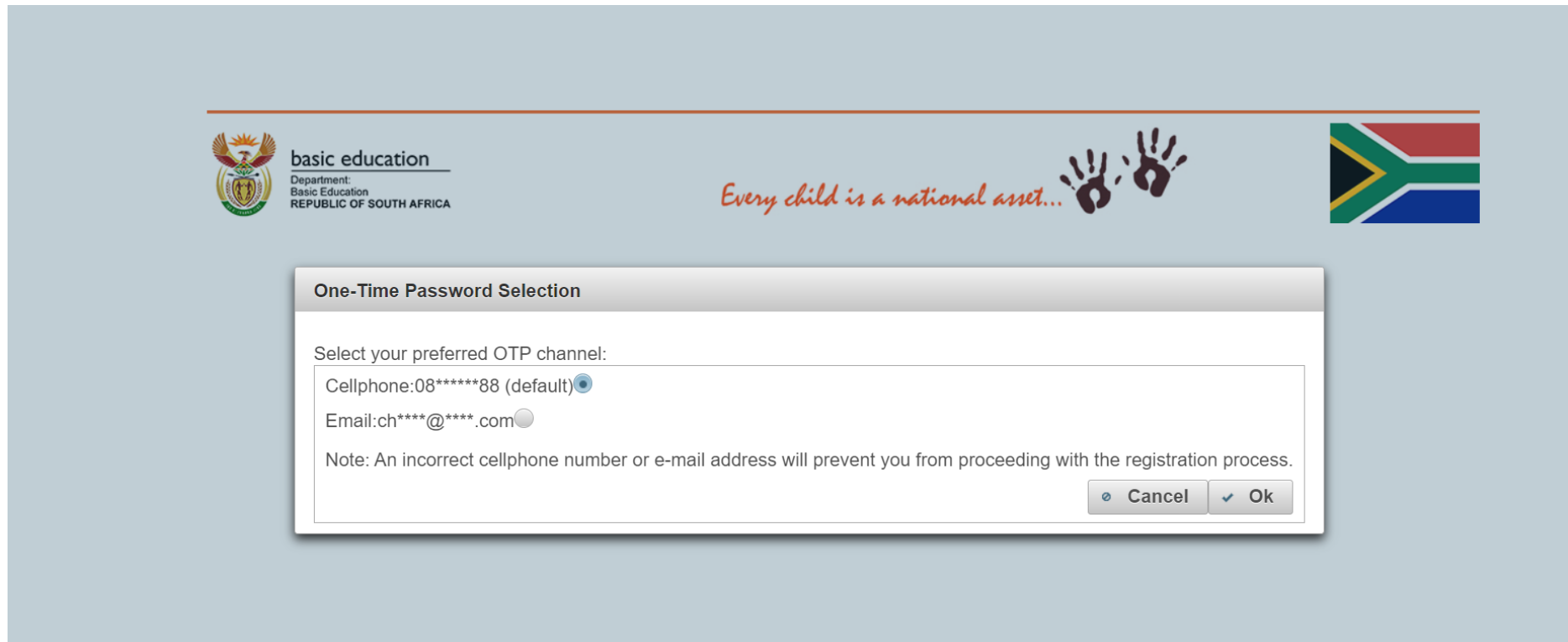
Available e-services: ...


Four service tiles: Re-Mark/Re-Check, Registration, Re-Issue, and Funza Lushaka Bursary. A red arrow points to the Registration tile.


For more information ...


- Basic Education
- Higher Education
- Education and Training Bodies
- Nursing Schools/Colleges

Select if you want your OTP (one time pin) to be sent via sms or email.



 **basic education**
Department:
Basic Education
REPUBLIC OF SOUTH AFRICA

Every child is a national asset... 



One-Time Password Selection

Select your preferred OTP channel:

Cellphone:08*****88 (default)

Email:ch****@****.com

Note: An incorrect cellphone number or e-mail address will prevent you from proceeding with the registration process.

Now insert the OTP immediately.

The screenshot shows a web interface for the Department of Basic Education, Republic of South Africa. At the top left is the department's logo and name. At the top right is the South African flag. In the center, there is a slogan "Every child is a national asset..." with two handprints. A modal dialog box titled "One-Time Password Verification:" is centered on the screen. It contains the text "Your OTP has been sent to your preferred channel" and a form with a label "*Enter OTP :", an input field, and three buttons: "Submit", "Resend OTP", and "Cancel". A red timer "Session Expires:116" is located at the bottom left of the dialog box.

basic education
Department:
Basic Education
REPUBLIC OF SOUTH AFRICA

Every child is a national asset...

One-Time Password Verification:


Your OTP has been sent to your preferred channel

*Enter OTP :


Session Expires:116

The information you previously provided will reflect in the section below. Click on “Yes” at the bottom of the page then click “Save” and “Next”


NB: It is very important to click Save before you click on next. If you do not save each page your application will be rejected by the Department of Education due to an incomplete application.



basic education
Department:
Basic Education
REPUBLIC OF SOUTH AFRICA



Every child is a national asset...



e-Registration for Grade 12 Senior Certificate (amended)

Version 1.0

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Name:	<input type="text"/>
Surname:	<input type="text"/>
ID Number:	<input type="text"/>
Passport Number:	<input type="text"/>

Important to note:

1. Candidates must be aware that a copy of their RSA Identification Document or Card will be required to register.
2. You will be required to provide documentation such as evidence of previous qualifications and Special Needs approval, where applicable.
3. Cellphone number and e-mail address will be used for examination related communication only.
4. All fields marked with (*) are compulsory, and must always be populated.
5. You are responsible for the protection of your own information. Do not share your security credentials with anyone. Please ensure to Logout when done with the registration.
6. For more information on how to fill in the form, select Help from the menu.
7. Only *.png, *.jpeg, *.jpg, *.gif, and *.PDF document types are supported for attachments.

Please select Yes to accept the conditions stated above and to activate the menu, or select No to decline Yes No

- If you have never written or attempted Matric before, select either option 3 or 4.
- If you previously wrote adult Matric or attempted Matric in 2007 or prior, select option 1.
- If you did Matric after 2008 at school and are now changing subjects, select option 2.
- Click “Save” then “Next”



Every child is a national asset... 



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Qualification Criteria

Registration History

Subject Choices And Centre Info

Registration Information

Contact Information

Upload Required Documents

Declaration

*How do you qualify for Senior Certificate (amended)?

1. Written Grade 12 Senior Certificate (SC) or N3 previously
2. Written National Senior Certificate (NSC) previously
3. 21 Years or older, and have passed ABET Level 4 (GETC)
4. 21 Years or older, and have passed at least Grade 9
5. 18-21 years old, and have obtained approval to register from the Provincial Head of Department in writing

Note: Only one of the options above may be selected.

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- Please complete this section carefully

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Please provide previous examination information


	*Exam/ID Number	Year	Province	*Exam Body	*Exam Type		
<input type="checkbox"/>		0				Add	Delete

Note: For this registration list the latest examination sittings to a maximum of 8 sittings. When applying for a combination of results, all exam sittings information should be provided

Page 2 of 7


Please Click on Add to edit the blocks


- If the year you attended school is not available then select the oldest date.
- The exam body will always be the province you reside in unless you were enrolled with IEB.



basic education
Department:
Basic Education
REPUBLIC OF SOUTH AFRICA

Every child is a national asset...





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Please provide previous examination information

	*Exam/ID Number	Year	Province	*Exam Body	*Exam Type
<input checked="" type="checkbox"/>	[REDACTED]	2009	Western Cape	Select Exambody	

- Independent Examination Board (IEB)
- KwaZulu-Natal Education Department
- Limpopo Education Department
- Mpumalanga Education Department
- North West Education Department
- Northern Cape Education Department
- SACAI
- Western Cape Education Department

Note: For this registration list the latest examination sittings results, all exam sittings information should be provided

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Please enter your previous school details

If you have never attempted Matric before, select GETC: ABET L4

Click "Save" then "Next"



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Please provide previous examination information

	*Exam/ID Number	Year	Province	*Exam Body	*Exam Type	
<input checked="" type="checkbox"/>	[REDACTED]	2009	Western Cape	Western Cape Education Department	Select Exam type	<input type="button" value="Add"/> <input type="button" value="Delete"/>

Note: For this registration list the latest examination sittings to a maximum of 8 sittings. If you have more than 8 sittings, only the latest 8 sittings should be provided. All exam sittings information should be provided.

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- Select Exam type
- GETC:ABET L4 June Examination
- NATED Business Studies
- NATED Engineering Studies
- National Senior Certificate
- Senior Certificate
- Senior Certificate (amended)

If you have Grade 9/10/11, please choose GETC



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- Subject Choices And Centre Info
- Registration Information
- Contact Information
- Upload Required Documents
- Declaration

*Indicate number of subjects to register

*Subject Name	Add	Remove
No records found.		

*The number of subjects determines the number of rows to be added and completed.

Preferred Examination Centre

*Province

*District/Town

*Exam Centre Name

Exam Centre No

Note: The unavailability of your preferred centre can be due to various reasons of which your subject choice(s) can be one. Please contact your nearest District Office for assistance.

Please enter the number of subjects you are writing, add the subjects, choose the province you will be writing your exams, town and exam center



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Info

Registration Information

Contact Information

Upload Required Documents

Declaration

ID Number

*Gender

Male

Female

Date of Birth *

Immigrant

Yes

No

Passport Number

**Study Permit

Surname

*Exam Paper Language

English

First Name

Certificate Language

English

*Race

*Home Language

Special Needs

Note: Proof of Special Need is required

**A Study Permit is required with a Passport

If you are writing your exams in Afrikaans, please make sure to change the language.



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*Postal Address

*Postal Code

Telephone Number

*Cellphone Number

*e-Mail Address

Please fill in your physical address details



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Registration Information

Contact Information

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*SA Citizen (Copy of RSA ID)

+ RSAID

Upload

Cancel

*Registration History (Supporting Doc)

+ HISTORY

Upload

Cancel

Note:

1. The Maximum permitted file size is limited to 512KB per file.
2. Only *.GIF,*.JPEG,*.PDF,*.PIC,*.PNG,*.TIF,*.TIFF document types are supported for attachments.

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Save

Previous

Next

Please click on RSAID to attach the certified ID Copy and Last school report



e-Registration for Grade 12 Senior Certificate (amended)

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Declaration

1. I hereby declare that the information provided is correct.

Yes No

2. I hereby declare that I will not be involved in any acts of dishonesty or behavioural offences articulated or implied in policy and legislation that is applicable in the running of the Senior Certificate (amended) examinations and assessment. In case I find myself involved in acts of dishonesty or behavioural offences so described in the policy and legislation, I will subject myself to disciplinary procedures/ irregularity hearings and sanctions that apply to such irregularities, which include but are not limited to nullification of results and exclusion from writing examinations for 1 to 5 years as determined by the Head of Department through legally mandated structures.

Yes No

Candidate

NAME

SURNAME

IDENTIFICATION

Make sure to click on Yes

[Previous](#)

[Accept as Correct and Submit](#)



e-Registration for Grade 12 Senior Certificate (amended)

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Manage Registrations

i Successfully registered
Confirmation Email has been sent! x

Registration Number	Examination Number	Registration Progress	Registration Status	View/Print To PDF	Amend	De-Register	Print Prelim Document	Print Admission Letter
██████████		Submitted						

Note:

- a. If Registration Progress is Verified or Rejected, click to view details/reason.
- b. The Examination Number will be available only when the registration process has been finalised.
- c. Depending on your registration status, various options are available.
- d. Examination support material is available on www.education.gov.za.
- e. Prelim document is not required to be submitted to the department, its only for the candidate's record.

At this point, it means you are successfully registered, please click on PDF to download your registration form